

**Tom Shields Realty Inc.**  
**Property Management Div.**  
 #102, 8716 - 108 Street Grande Prairie AB T8V 4C7  
 Phone: 780•513•4444 Fax: 780•513•4448  
 dori@tomshieldsrealty.com



### Rental Application

The undersigned hereby makes an application to rent \_\_\_\_\_

Anticipated move date of \_\_\_\_\_ at a monthly rent of \$ \_\_\_\_\_ and security deposit of \$ \_\_\_\_\_.

**PLEASE TELL US ABOUT YOURSELF**

<b>Primary Applicant</b>	
Full Name	
Home Phone	(     )
Social Insurance #	
Email Address (Optional)	
Date of Birth	
Cell Phone	(     )

<b>Co-Applicant</b>	
Full Name	
Date of Birth	
Home/Cell Phone	(     )
Social Insurance #	

<b>Dependents</b>	
Name	Date of Birth

<b>List All Pets Including Breed</b>	

PLEASE GIVE RESIDENTIAL HISTORY (LAST 3 YEARS)

<b>Current Address</b>	
Month/Year Moved In	
Owner/Agent	
Rent	\$
Phone	( )
Reasons for Leaving	

<b>Previous Address</b>	
Month/Year Moved In	
Owner/Agent	
Rent	\$
Phone	( )

<b>Previous Address</b>	
Month/Year Moved In	
Owner/Agent	
Rent	\$
Phone	( )

<b>Previous Address</b>	
Month/Year Moved In	
Owner/Agent	
Rent	\$
Phone	( )

PLEASE DESCRIBE YOUR CREDIT HISTORY

**Have you:**

- Declared bankruptcy in the past seven (7) years?  YES  NO
- Ever been evicted from a rental residence?  YES  NO
- Had two or more late rental payments in the past year?  YES  NO
- Ever willfully or intentionally refused to pay rent when due?  YES  NO

**PLEASE PROVIDE YOUR EMPLOYMENT INFORMATION**  
**Tenant #1**

Your Status:

Full Time     Part Time     Student     Unemployed

<b>Employer</b>	
Start Date	
Supervisor Name	
Position	
Phone #	(     )
Salary	\$             per

If you have other sources of income that you would like us to consider, please list income, source, and person (banker, employer, etc.) who we may contact for confirmation. You do not have to reveal alimony, child support, or spouse's annual income unless you want us to consider it in this application.

<b>Source/Contact Name</b>	
Amount	\$
Contact Phone #	(     )
<b>Source/Contact Name</b>	
Amount	\$
Contact Phone #	(     )

<b>Personal Reference/Emergency Contact:</b>	
Name	
Relationship	
Address	
Phone #	

**Automobile:**

1. Make:                      Color:                      Year:                      License Plate No.:

2. Make:                      Color:                      Year:                      License Plate No.:

PLEASE PROVIDE YOUR EMPLOYMENT INFORMATION

**Tenant #2**

Your Status:

Full Time     Part Time     Student     Unemployed

<b>Employer</b>	
Start Date	
Supervisor Name	
Position	
Phone #	(    )
Salary	\$                      per

If you have other sources of income that you would like us to consider, please list income, source, and person (banker, employer, etc.) who we may contact for confirmation. You do not have to reveal alimony, child support, or spouse's annual income unless you want us to consider it in this application.

<b>Source/Contact Name</b>	
Amount	\$
Contact Phone #	(    )
<b>Source/Contact Name</b>	
Amount	\$
Contact Phone #	(    )

<b>Personal Reference/Emergency Contact:</b>	
Name	
Relationship	
Address	
Phone #	

**Automobile:**

1. Make:                      Color:                      Year:                      License Plate No.:

2. Make:                      Color:                      Year:                      License Plate No.:

**ADDITIONAL INFORMATION**

Please give any additional information that might help owner/management evaluate this application.

Where may we reach you to discuss this application?	
Day Phone #	(     )
Night Phone#	(     )

This application is taken subject to confirmation and shall be confirmed by telephone as soon as possible. Once approved, the security deposit must be paid (in full) by money order or certified cheque. The amount of the first months rent must be paid (in full) by either money order or certified cheque prior to the unit inspection report being completed and the keys being issued. The landlord or his agent shall not be liable for any less or damage on account of inability to deliver possession of the premises. Credit checks will also be verified with a credit bureau and information will be exchanged with a credit bureau.

I authorize and consent to you obtaining, collecting, disclosing or exchanging any credit, personal or financial information obtained for me or about me at any time from to or with any landlord, property manager, credit bureau, financial institution or credit grantor for purposes of determining creditworthiness and level of responsibility as a tenant. I further authorize and consent to any landlord, property manager, credit bureau of information obtained for me or about me at any time to release and disclose such information to you for such purposes.

**Rules**

1. NO pets of any kind, unless agreed by landlord and agreed BEFORE possession.
2. ONLY the original renters to occupy premises, new tenants must apply & be accepted BEFORE occupancy of premises.
3. ALL rules in the Residential Tenancy Agreement (Lease) will be ENFORCED upon occupancy of premises.
4. Rent is payable in advance of the first day of each month.

I AUTHORIZE investigation of all statements in this application and I certify that, to the best of my knowledge and belief, the answers given by me are true and correct. In the event any information supplied by me is determined to be false I acknowledge that this will serve as grounds for immediate eviction.

\_\_\_\_\_  
Signature Tenant No. 1

\_\_\_\_\_  
Signature Tenant No. 2

\_\_\_\_\_  
Dated

\_\_\_\_\_  
Dated